

# The Dance Attic NEWSLETTER

Volume 33, Issue 2

October 1, 2020

## Just a Note...

Hello Dance Attic dancers and parents! We are off to a great start and everyone seems to be having a great time! Thank you for your patience during the first month and crazy new year!

Please continue to be patient as we work out the kinks in the schedule and start to settle into a routine in the next month. There may still be some changes in schedules due to class size and other factors. We will be making decisions and finalizing the schedule in the next couple of weeks. We will be keeping you informed regarding specific changes and updates so make sure that you read all emails in the coming weeks! Keep up the good work and we look forward to another great month!



## Class Changes

Thank you for your support and cooperation as we continue to work out the kinks in our schedule. We have a few changes to make you aware of and there may be a few more based on enrollment and other factors. We want to make sure that we are providing the best experience for all of our dancers.

We have shifted some classes around in the studio. The times are still the same, but you may be going into a different room. If you are not sure where to go please double check your schedules in Jackrabbit for your locations.

We appreciate your patience! We should have it all worked out within this



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## Important Dates

10/1 Tuition due.  
10/26- Fall Fun Party  
10/29 Wear costumes  
10/31 Dance Attic closed  
Happy Halloween!  
12/6 Rolesville Christmas  
Parade

# Policies

The year is off to a good start. To ensure that everything continues to run smoothly and your children stay safe, we wanted to make you aware of a few important policies.

It is important for all dancers to be on their best behavior and listen to the instructor, not only so that they can learn, but also for their safety and the safety of the other students. If a dancer is not cooperating we will follow this procedure. First, the student will get a warning. Secondly, if the behavior does not change, the student will be asked to sit out of class. Finally, if the behavior persists, we will call home.

It is important that you pick your dancer up promptly. Our teachers need to begin the sanitation process, and our volunteers are getting dancers checked in for each timeslot. Please come promptly at your child's end time, to the common area to retrieve your dancer after class. If you are late there will be a fee of \$5 after the first 15 minutes and \$1 for every minute after that.

All dancers who are waiting to be picked up will remain in the overhang between the studios until parents arrive to pick them up. Older dancers who drive may leave on their own when driving themselves. Please do not walk around the parking lot and building. It is not safe to walk around the back of the building and we do not want students just hanging out in the parking lot. You may pull up to a parking spot and your dancer can walk to TDA, but please wait to see that your child has passed their health screening for the day.

When you drive into the parking lot, please keep in mind that there are children all around. There are several businesses that cater to children and we want to make sure everyone is safe. Please drive slowly and carefully when entering and exiting the parking lot.

Please be sure to read all of our policies and procedures on our [website](#).



# Class Placement

At the Dance Attic we do our best to make sure every dancer is receiving the proper level of instruction based on their skills and age. We want to make sure that our dancers are challenged, but not overwhelmed, and that they are enjoying their classes. With this in mind the staff at TDA has assigned each dancer to the class that they feel is best for them. Many of you have voiced concerns about the placement of your dancers. We want you to know that we hear your concerns and have not taken lightly the placement of your dancers. The staff sat down and discussed each student and placed them in the class that they feel will best suit their needs in each dance style. For older dancers who take separate classes for each style, this means that you could be in classes with different people for each style. Several factors are considered like skill level and how well the dancers work together. Please always remember the staff at TDA wants to see your child thrive and succeed just as much as you do!

## Dress Code

There are lots of different styles and fashions for our dancers, and while we encourage you to express your own style it is important that you dress appropriately for class. You must have the appropriate clothes and shoes by October 10th. Your dance instructors will begin enforcing the dress code after this date!

Leotards and tights must be worn for all ballet classes. We want to see your body lines clearly. Boys may wear shorts and a t-shirt, but not too loose-fitting. Ballet shoes must be worn with the strings tucked into the toe. A leotard with booty shorts must be worn to acro classes. No loose fitting clothing is allowed. We want to see your lines as well as keep you safe. You may add shorts or pants and a tight fitting shirt for other styles of dance, just make sure that you can move freely. Appropriate shoes should be worn for each style. If you do not know what kind of shoes you need, ask your instructor. You may also [click here](#) to see a list of shoes for each class on our website. (If you have dance shoes that are the wrong color or style, it is fine to wear them until you outgrow them or they wear out. Just purchase the correct color/style when you buy new ones and for competition or recital.)



Your hair must be up and pulled back out of your face (pin back long bangs) for all classes! A bun is preferred for ballet and required for groups A-G. Your bun should be secured with bobby pins and a hair net. If your hair is short, make sure that it is pinned back out of your face.

## Tuition Reminder

Your first statement will include September tuition as well as half of June. Tuition is due on the 1st of each month and is late after the 7th. You will receive an email statement before classes start with a detailed class schedule and tuition total. You may pay your tuition with cash or check at the studio, before the 25th

of the month by handing it to the Staff/Volunteer at check in stations in front of studio entrances. If you pay with cash, put it in an envelope and write on the outside the dancer's name and the amount enclosed. If you pay with a check no envelope is needed, simply write the dancer's name in the memo line. Both of these should be placed in the locked drop box in the lobby, again by the 25th of the month prior to tuition being due. Otherwise your JackRabbit account will automatically charge your Credit Card associated with your account on the 1st of each month for your total tuition due. This is a new process for TDA and our clients, but with the circumstances of today we knew that we needed to offer online payment methods. If your tuition is not paid by the 7th there will be a \$25 late fee applied. If it is still not paid we will be employing a collection agency to collect the payments. We regret that we have to do this, but we have had a high volume of unpaid and extremely late tuition payments in the past. We want everyone to be able to dance, but in the end this is a business with expenses of its own that rely on your tuition to be paid!

Thanks for your understanding and attention to this matter!

The Zelle logo, featuring the word "zelle" in a white, lowercase, sans-serif font with a registered trademark symbol (®) to the upper right of the "e". The logo is set against a solid purple rectangular background.

At The Dance Attic, we also accept tuition payment through ZELLE. This is an online payment through your bank that several clients use. When researching through the app you can find The Dance Attic when searching "info@thedanceattic.com" for payment.

## Upcoming Events

•We will be having a fall celebration Monday, October 26th-Wednesday, October 29th. All Creative Movement and Combo classes are invited to wear your favorite costume to class this week and get ready to perform! We will be taking lots of videos and pictures, as parents will not be able to come in for a viewing like normal. These fun memories will be shared with you via a Google Folder. (Please note that A-H classes should NOT wear costumes to class and will have their normal classes.) Enjoy the holiday the best way you can !



## Looking Ahead

Our studio hopes to be participating in the Rolesville Christmas Parade on Sunday December 6th if it is not cancelled or deemed unsafe. For this event, as well as our TDA Competition in the Spring, dancers are required to purchase this year's TDA Hair piece accessory. We will be selling white headbands with the TDA Logo on it for \$5.00. In November, you will be sent a google doc to confirm your participation in the parade and we will charge your account \$5.00 for the headband/bow in mid-November. (Signs will be posted when the bows are available.) More information will be coming in the next newsletter with specific details on what to wear and where to meet for parade.



## Communication

-Please send an email when you are going to be absent. When sending the email be sure to include your dancer's name, the day and time of the class that they will be missing, and the instructor's name. This way it is easy for us to get the information to the correct instructor.

-We do not send out emails to our mailing list for individuals. This includes emails for advertisements, missing items, announcements, etc. Our mailing list is reserved for Dance Attic business only.

**-Please do NOT send text messages to the staff.** If you have questions or want to let us know that you are going to be absent please send an email to [info@thedanceattic.com](mailto:info@thedanceattic.com). This email is checked several times a day so you don't have to worry that your message will not be received in a timely manner. This will help us to keep a record of your requests and absences as well as giving our staff their much deserved off time. Our staff have been receiving a lot of text messages and should not have to deal with these during their personal time. Please be respectful of this.

-Everyone will get a second statement in the middle of each month. Late fees will be posted on this statement. If your balance is less than \$40, you will not be charged a late fee. This statement just serves as a reminder for those who have not paid their tuition and as a receipt for those who have paid. There will be a reminder message on every statement that tuition is past due. This is just a generic message and does not apply to you if you have paid your tuition.

-If you are a Social DisDANCER and are not able to attend your virtual class, please email the day BEFORE so we can tell our volunteers they are not needed for this time.

## Dancer of the Month

The Dance Attic is excited to continue our Dancer of the Month award program this year! Each month we will be choosing four dancers from all age groups to be the Dancers of the Month. These dancers are chosen based on their attitude and effort. These students have shown their instructors that they are hard workers with a good positive attitude.

Each Dancer of the Month will get a sign to display in their front yard stating that they are the Dance Attic's dancer of the month. You will be able to keep the sign for one month so that all of your neighbors can see it! This is great recognition for our dancers as well as getting the word out about our studio!

You will receive your sign the first week of the month and return it the last week of the month. When you return your sign you will receive another surprise to keep with you forever!

Congratulations to our September recipients! We are so proud of you!

**Zuri Whitted**

**Gracie Ames**

**Sutton Raynor**

**Nia Whitted**

**[Click This Link](#) to get more information and guidance on how to work Jack Rabbit. Please be sure to re-view the Payment Terms policy in JackRabbit regarding automatic payments within our new system.**



# Jackrabbit Dance

## Lost and Found

Dancers are always leaving things behind at TDA. This year, If you lose something we would like for you to follow this procedure. Email the studio on the day of your class and ask if we can locate it. If we are unsuccessful, we will communicate with dancers and families if need be by the next week of class. Please do not ask us to send out an email to the entire studio to locate lost things. Too many things get lost daily for us to be able to do that. Thank you for your cooperation.



## Important Info and Reminders

- Always check the [website](#) for important information including the monthly newsletter. Announcements are posted on facebook and via email as well. If you are a member of our Facebook page you will get LOADS of information and see our studio updates as well as games/pictures/announcements. We use this as a great way to communicate to our families and to spread the work about all things TDA to the entire Wake Forest Community!
- Write your dancer's name on all dance gear (shoes, bag, jacket, etc.). If something is All lost and found items will be donated to Goodwill in January and June.
- The Dance Attic has free WiFi!
- Anytime you have an issue or are dissatisfied with something, PLEASE send an email. We need to hear your concerns, but during the check in time we need to be as quick and efficient as possible to get these dancers into the correct classes. Also, please do not discuss problems with other parents.
- Please check your start and end times as well as your Studio in Jackrabbit. Things are still very fluid and changes are made everyday. Thank you so much for understanding.
- Hip Hop- All dancers should wear sneakers to Hip Hop. Any type is fine for now. We will let you know a specific style for performances at a later time.
- Please dress for dance success!!! Wear appropriate dance attire with no jewelry and hair secure! Thanks!

### **The Dance Attic** **Wanda Percise owner/director**

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